

## Minutes of the AGM of Friends of Brookdale PTA held on October 8<sup>th</sup> 2018

### Present:

Paul Barber (PB), Mr Brown (RB), Ella Cullum (EC), Gemma Dowd (GD), Mrs Gray, Jackie Grant (JG), John Hughes, Mrs Knapton (GK), Mrs Lloyd, Steph Ollman (SO).

Minutes taken by SO.

There were no apologies.

### 1. Minutes

The minutes from last year's AGM were agreed by all who had attended.

### 2. President's Report

RB reported that the school was very grateful for the contributions from the PTA which had assisted the school to purchase several new electronic whiteboards. He reported that two more new electronic whiteboards were needed to complete the replacement programme. It was agreed that the PTA would pay for one. The plan is for these to be replaced towards the end of the school year.

### 3. Chair's Report

SR reported on the fundraising activities over the previous year:

Monster Mash - £560  
Christmas Fair - £1440  
Christmas Wrap - £223  
Infant Disco - £181  
Junior Disco - £283  
Mum Wrap - £265  
Quiz Night - £650  
Easter Event - £598  
Film Night - £162  
Ice Cream Sales - £136  
Sports Day - £109  
Smarties - £424  
Dad Wrap - £241  
Summer Fair - £2900  
Leavers Disco - £449  
Chocolate Bingo - £460.

The PTA had also supported the transition of children into F2 with the Teddy Bear's Picnic and 'tissues and tea' bags for parents of the new starters on the first day of term.

SR discussed the discos, which had not done as well as previous years. The plan is to change to neon discos this year. The film nights had also not been as successful as it was hoped. The challenges of trying to find a suitable film for such a wide age range was discussed.

The quiz night was acknowledged as a great success. A bigger venue will be needed this year. It was recognised that a large proportion of money raised on the night was due to a very generous donation of a prize which was auctioned off.

SR advised the meeting of plans for the forthcoming Monster Mash discos, including a potential sale of Halloween items after half term.

The Smarties challenge had raised a considerable amount of money. At the time, Year 2 (now Year 3) had won the prize for the most money raised as a class.

Holding the summer fair on a Saturday had worked very well as a wider range of people had attended and a substantial amount of money had been raised.

Hundred club has not been continued this year due to dwindling interest.

SR reported that a large amount of stock for the wraps had been lost due to mice in the lock up building; stock had had to be destroyed and replaced and new storage boxes had been purchased. It was expected that the wraps would make more money over the next year.

The accounts for the last year were reported as:

- Funds in - £12,416.
- Funds Out - £14,541.17
- Up on last year's funds in by about £4000.

#### 4. Treasurer's Report

PB had prepared a report covering money raised (as above) and main expenses:

- 2 x electronic whiteboards £5600
- Netball posts £125
- Library and garden £100
- Class expenses £350
- School trips £ 1688
- Preschool £50

The Charity Commission financial returns were reported as:

2016 /2017 return - submitted 22/5/18: Income £9703 Expenditure £10324

2017 / 2018 return – submitted 25/9/18: Income £11929 Expenditure £11526.

#### 5. Election of the committee

Following the procedure, all the members of the committee (SR, JG, PB and SO) stepped down.

RB agreed to continue as President.

RB proposed SR to continue as chair, JG seconded.

SR proposed EC to become vice chair as JG did not wish to continue in the role. JG seconded this.

SR proposed GD to become treasurer as PB did not wish to continue in the role. PB seconded this.

SR proposed that SO continue as secretary. JG seconded.

The committee would like to thank JG and PB for all of their hard work for the PTA, which has been much appreciated.

RB and SR agreed to read over the Parentkind constitution and sign at a later date if it is felt to be appropriate.

6. Any other business

RB reported that a large amount of the school's technology was becoming out of date and would need replacing – laptops, iPads and all of the computers in the ICT suite. This will obviously be a longer term project using funds from school, the PTA and, potentially, sponsors. It was agreed that it would be a good idea to have a visual display of the progress made towards reaching the total amount needed. RB will obtain quotes for the work.

GK asked if it would be possible to have some money to enhance the infant playground. The teachers would like to set up outside areas that give the children freedom to play in designated spaces that will enable additional activities to take place alongside using playground equipment and games. It was agreed that the PTA would provide £100 towards this project initially. It was also suggested that the PTA could make parents aware of items which may be needed in case anyone could donate some.

It was agreed that the school council will be consulted for ideas for expenditure.

SO raised the idea of purchasing friendship benches for the infant and junior playgrounds. It was agreed that this would be a good idea and that the children should be involved in the decoration of the benches.

It was agreed that the reserve funds in the account should be over £2000 at all times.