

## **Minutes of the AGM of Friends of Brookdale PTA held on**

**14th October 2019**

### **Attendees:**

Mr Brown (RB)

Ella Cullum (EC)

Sarah Rogan (SR)

Gemma Dowd (GD)

Mrs Lloyd (TL)

Minutes taken by EC

### **Apologies**

Steph Ollman

### **Election/re-election of committee**

Following the procedure, all committee members stepped down.

RB has agreed to continue as President.

Chair - Sarah Rogan to continue in this role - seconded by EC

Vice Chair - Ella Cullum to continue in this role- seconded by GD

Secretary - Steph Ollman to continue in this role - seconded by SR

Treasurer - Gemma Dowd to continue in this role - seconded by EC

### **2018-2019 Chairman's report- Events and monies raised**

SR explained that this year, bag packs have been added to the list of events to raise funds and have been very successful, as have the funds raised from the choir.

The next bag pack is booked for 22/12/2019 however, additional help is required to maximise the amounts which can be raised across all tills rather than just a few.

**Action: SR to confirm the time of the bag pack (expected to be 10-4pm but this will be confirmed) and RB to add the bag pack information to the school newsletter.**

**Action: TL to ask teachers for support for the bag pack.**

The smarties tubes event will be added again for next year as this was successful last year but had to be removed this year due to timings.

Chocolate Bingo £460

Monster Mash £510

Christmas Fair £1545

Christmas Wrap £476

Morrisons Choir and Bag Pack £830

Infant Disco £285

Junior Disco £263

Easter Fair £791

Mum Wrap £260

Easter Bag Pack £477

Tuck Shops £83

Quiz Night £588

Sports Day £163

Dad Wrap £130

Summer Fair £2798

Hilbre Concert £234

Leavers Disco £614

Total £10,507

### **Treasurers report**

PLEASE SEE APPENDIX OF FUNDS

### **Presidents report - RB**

RB confirmed that all quotes have been received regarding the computer suite. This will be for reconditioned computers and a new server. RB advised that circa £6000 will be required from the PTA for the work.

Going forward, RB confirmed funds will be required for the following:

Future school trips

Room designated for pastoral care for SEN children

RB confirmed that all of the electronic boards have now been replaced. He also reported that the school is very grateful for the contributions made by the PTA.

### **AOB**

Discussions were had into communications with the parents and carers of school children on how much money is raised and how this is used for the school. It was decided that a newsletter would be created to show what has been raised at each event and an explanation of what the money has been used for, along with photographs of items purchased.

The free booking system used for booking Santa slots for the Christmas Fair has expired and the committee has been considering alternative ways of booking and if anything exists that the school currently uses and can be adapted.

**Action: RB is to look into whether the system used for parents evening can be adapted for PTA use.**